

Brandeston Parish Council

Monday 9th December 2024

Brandeston Village Hall

MINUTES

Attendees: Cllr Summers (Chair), Cllr Baker (Vice-Chair), Cllr Day, Cllr Ives, Cllr Locke, Cllr Randell, Cllr Smith and 3 Members of the Public

- 9/12/1** **Apologies and approval of absences** – Apologies from Cllr Bryce and Cllr Locke - **approved**
- 9/12/2** **To receive Declarations of Interest** - None
- 9/13/3** **To consider requests for dispensations** - None
- 9/12/4** **To resolve that the minutes of the meeting of the council held on 11th November 2024 are a true and correct record** - approved
- 9/12/5** **To receive Progress Reports for information**
- a. PROW – All damage to public footpaths has been repaired including stile, bridge and gates.
 - b. Flooding – logs at the bridge Five Bridges is clear; bridge by ford has debris which has been reported to the Environment Agency for clearing. Further reporting of reoccurring flooding opposite the pub to be made.
 - c. SID / Traffic calming – SID to be moved every 3-4 weeks
 - d. Bridge blockage – as above
 - e. Brandeston TPO's – no update, update requested
- 9/12/6** **Public participation session (15 minutes) to include Police, District and County Councillors Reports.**
- Parishioner requested feedback on response to APP/X3540/W/24/3342873. The Planning Casework Officer responded advising that the appeal is still in its early stages and that a decision will most likely be early next year after the Hearing event has taken place.
- Cllr E Bryce
- 9/12/7** **To consider planning applications**
- DC/24/3970/FUL Red House Barn The Street Brandeston Woodbridge Suffolk IP13 7AB
- Brandeston Parish Council support the application conditionally on maintaining the boundary hedge to a height of no less than 6ft.
- 9/12/8** **Donations and Grants**
- Grants and Donations Policy deferred to next meeting.
- 9/12/9** **To consider any Audit Action Log updates**
- Action Log
- 9/12/10** **Finance**
- (a) Draft Budget 2025/2026 For approval by Councillors – Proposed budget was discussed and agreed. **Proposed and seconded – approved.**
- Resolved** – to request a precept of £6366 from East Suffolk Council. To utilise the underspend on Clerk's salary from 24/25 to keep the precept at a similar rate to last year. Councillors agreed to ear mark reserves of £2473.50 for supporting future grant support for the Church and Chapel/other.

Approved by Chair.....



..... Date...13th January 2025...

(b) To receive Finance Report; to include:

- i. Bank Reconciliation
- ii. Budget to Actual
- iii. Receipts and Payments since last meeting

(c) To authorise payments as listed below:

1. Clerk Mileage (8th July & 9th September meetings) £21.60 **approved**

(d) Motion to approve Working from Home Expenses for Clerk: SALC information **proposed and seconded; approved**

(e) Banking and Dual Authorisation update - **deferred**

9/12/11 Motion to approve responsibility for running the 100 Club: NALC Legal Response

Councillors agreed for the Village Hall to hold responsibility for the 100 Club as it is the direct beneficiary. 100 Club account to pay the lottery licence in the name of the village hall before transferring funds to village hall account. Cllr Baker to liaise with Village Hall Committee.

9/12/12 Items for consideration for inclusion on the next agenda
2025 meeting dates including APCM and APM.

9/12/13 Date of next meeting
To confirm the date of the next meeting, scheduled for Monday 13th January 2025 – **approved**

A Clarke – Clerk and RFO

Approved by Chair.....



..... Date...13th January 2025...